



Draft Minutes  
Local Government Services Committee  
March 2014 Agency Meeting  
DW:BFG:lhb

**MINUTES OF THE LOCAL GOVERNMENT SERVICES COMMITTEE MEETING  
March 14, 2014**

Committee members in attendance included Agency Chairwoman Leilani Ulrich, William Thomas, Karen Feldman, Designees Robert Stegemann and Dierdre Scozzafava, Department of Environmental Conservation and Department of State, and Daniel Wilt, Committee Chair. Members Richard Booth, William Valentino, Arthur Lussi, Sherman Craig and Designee Bradley Austin, Department of Economic Development joined the Committee. Also participating in the meeting was Fred Monroe, Executive Director, Local Government Review Board. Staff included Executive Director Terry Martino, Counsel James Townsend, Local Planning Specialist Brian Grisi, and Environmental Programs Specialist Robyn Burgess.

The Committee meeting convened at approximately 10:00 a.m.

**Local Government Services Program Report (B. Grisi)**

Mr. Grisi briefly reviewed the program report that was included in the Board's mailing packet. He noted that the Towns of Horicon, Bolton, and Caroga are currently engaged in updates to their local law which will require extensive review by Agency staff.

**Update on the Adirondack Park Local Government Day Conference and the Excellence Awards for Best Community Event Contest (B. Grisi and R. Burgess)**

Mr. Grisi and Ms. Burgess provided the most current logistics for this year's conference. Ms. Burgess noted the deadline is quickly approaching for the submissions of conference registrations and applications for the Excellence Awards for Best Community Event Contest. Chairwoman Ulrich noted that this year's conference correlates with the monthly Agency Board meeting and looks forward to the Members' participation in the conference this year.

**Presentation on the Code Enforcement Officers Training Program (B. Grisi)**

Mr. Grisi updated the Board on Agency staff involvement at the Northern Adirondack Code Enforcement Officials Association Educational Conference that was recently held in Lake Placid. He noted that at the educational conference the Agency maintains

a display table manned by Regulatory Programs, Enforcement, Planning, and RASS staff. In total, seventeen APA staff, taking shifts throughout the event, were available to meet with 116 CEOs from 38 Adirondack towns and villages and 24 surrounding municipalities and organizations during the conference.

**Old Business**

None

**New Business**

None